

**MINUTES OF THE REGULAR MEETING OF THE SHARPSBURG
BOARD OF COMMISSIONERS REGULAR MEETING
OCTOBER 7, 2009**

CALL TO ORDER: Mayor Shelia Williams called the meeting to order and Commissioner Weaver offered invocation. Hope Taylor Deputy Clerk called the roll.

COMMISSIONERS PRESENT: Commissioner Humphrey, Commissioner Gibson, and Commissioner Weaver, Town Administrator, Robert Masters and Town Attorney, Brian Pridgen were present.

ADOPT MEETING AGENDA: Motion made by Commissioners Weaver and Commissioner Gibson seconded to adopt Meeting Agenda with changes recommended by the Board. Motion Carried

APPROVAL OF THE MINUTES: Motion made by Commissioner Gibson, and Commissioner Weaver seconded to approve the Minutes of September 15,2009. Motion Carried

REPORT OF OFFICERS AND DEPARTMENT HEADS: DEFERRED UNTIL NEXT MEETING

REPORT OF THE BOARDS, COMMISSION, COMMITTEES AND / OR TASKFORCES:
DEFERRED UNTIL NEXT MEETING

UNFINISHED BUSINESS AND GENERAL ORDERS

- A. Motion was made by Commissioner Gibson and Commissioner Weaver seconded to execute a contract with The East Group (Engineers) to provide grant management and project administration services for the Sharpsburg Wastewater Rehabilitation Project with contract costs funded by the NC Rural Economic Development Center Grant. Copy of Contract Attached. Motion Carried.
- B. Motion was made by Commissioner Weaver and Commissioner Gibson seconded to adoption of the Revised Organization Chart presented by the Town Administrator. (Chart Attached) Motion Carried

PROGRAM

Ms. Phyllis Pearson, independent auditor, presented the Board with the Draft FY 2009-09 Audit. The Auditor stated that this audit was a vast improvement over years past. Many of prior year audit findings such as a lack of general ledger reconciliation, bank statement reconciliation, and other basic accounting functions had been corrected and rectified during the course of FY 2008-09. The Town Board accepted the Draft Audit Report as presented.

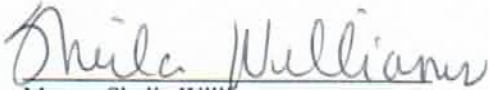
NEW BUSINESS

- A. **Town Office Hours.** Mr. Masters stated to the Board how important it was for the office to continue to be closed on Wednesday for training. The Board agreed to maintain the hours of operation in effect now and the office will be closed each Wednesday from noon until 5:00 p.m.. The office will not be closed on a utility collection day.
- B. **New Recreation Park.** Mr. Masters updated the Board on the Option to Purchase land for the park. Mr. Masters and The East Group Land Surveyor took a preliminary look at the property Mr. Masters expects Mr. W. C. Weaver to execute the Option to Purchase with the Town within the next 10 days. After that has been accomplished, the Surveyor will be contacted to conduct a Meets and Bounds survey of the property.
- C. **Consider Execution of a Water Tank Asset Management Contract.** Item deferred.

ANNOUNCEMENTS: Next Board meeting October 20, 2009

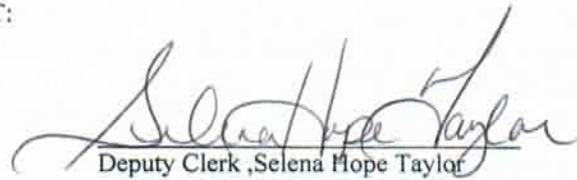
ADJOURNMENT: Motion made by Commissioner Gibson and Commissioner Weaver seconded to adjourn the meeting.

These Minutes adopted by the Sharpsburg Board of Commissioners at a regularly scheduled meeting on October 20th, 2009



Mayor, Shelia Williams
Date

ATTEST:


Deputy Clerk, Selena Hope Taylor