



"Tri-County Hospitality"

MAYOR AND BOARD OF COMMISSIONERS

MAYOR RANDY WEAVER

MAURICE GARRETT

RAYMOND MOORE RANDALL COLLIE LINDA VIRGIL

WILBUR ETHERIDGE

ADMINISTRATION

ELTON DANIELS, TOWN MANAGER
TRACY SULLIVAN, TOWN CLERK
BRIAN PRIDGEN, TOWN ATTORNEY
LENESSA HAWKINS, FINANCE OFFICER
JOEY T. PETWAY, CHIEF OF POLICE
ROBERT SMITH, UTILITY DIRECTOR

September 2, 2014

6:30PM



AGENDA

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

Mayor Randy Weaver will lead the Commissioners and those in attendance in reciting the Pledge of Allegiance to the Flag.

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

IV. ROLL CALL

V. RECOGNITION

VI. PRESENTATIONS

Master Meter/ Consolidated Pipe

VII. PETITIONS AND COMMUNICATIONS

If any citizen wishes to address the Town of Sharpsburg Board of Commissioners during the Petitions and Communications segment of the meeting, they may do so by signing up prior to the beginning of the meeting.

The Town Clerk shall provide the sign-up sheet, which lists the name and address. It should be noted that comments shall be limited to three (3) minutes and Board reserves the right not to act on requests first presented this evening.

VIII. CONSENT AGENDA & REGULAR AGENDA

The Board may by majority vote add items to or subtract items from both the proposed consent and regular agenda. As of this writing, the manager understands that the presented consent agenda items are routine and therefore concurs with adopting the presented consent agenda.

1. Approval of:



- a. August 5, 2014 Regular Meeting Minutes
- b. Appointment of David Parker Jr. to the Parks and Recreation Committee.

IX. NEW BUSINESS

- a.

X. TOWN MANAGER REPORT

XI. ADJOURNMENT

SPECIAL NOTICE: Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Tracy Sullivan at 252-446-9441 ext.221 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)

"The Town of Sharpsburg is an equal opportunity provider and employer."

To file a complaint of discrimination, write to: USDA, Assistant Secretary for Civil Rights, Office of the
Assistant Secretary for Civil Rights

1400 Independence Avenue, S.W. Stop 9410, Washington, DC 20250-9410 or call (800)795-3272 (voice)
or (202)720-6382.



MINUTES OF THE REGULAR MEETING OF THE SHARPSBURG BOARD OF COMMISSIONERS

August 5, 2014

6:30 PM

Mayor Weaver called the meeting to order and Commissioner Garrett offered invocation. Mayor Weaver led the Pledge of Allegiance. Tracy Sullivan, Town Clerk called the roll.

BOARD MEMBERS PRESENT

Mayor Randy Weaver, Commissioner Garrett, Commissioner Moore, Commissioner Virgil, Commissioner Etheridge and Commissioner Collie. Town Manager, Elton Daniels and Mr. Pridgen, Town Attorney were also present.

RECOGNITION

Mr. Daniels recognized Bob League, City of Rocky Mount Transportation Planner.

Mr. Daniels recognized Wyatt McGhee, UCPCOG.

PRESENTATIONS

Pam Gould – Nash Community College, Director of College and Career readiness spoke in reference to the programs that are offered by NCC to help people become workforce ready. Commissioner Virgil had previously expressed to Ms. Gould the need for such programs in the Sharpsburg Community. Ms. Gould stated that she was working diligently to bring the needed programs to Sharpsburg if there was enough participation.

APPROVAL OF THE CONSENT & REGULAR AGENDA

Commissioner Garrett made the motion to approve the Consent Agenda and Regular Agenda. Commissioner Collie seconded the motion. The motion carried. The Consent Agenda items were as follows:

July 1, 2014 Regular Meeting Minutes

NEW BUSINESS

Commissioner Etheridge made a motion to approve the 2014-2015-1 Budget Amendments. Commissioner Virgil seconded the motion. The motion carried.

Commissioner Garrett made a motion to adopt Resolution 2014-5 Signifying Approval of the Tax Collections for FY 2013-2014 Wilson County Tax Settlement. Commissioner Collie seconded the motion. The motion carried.

Commissioner Garrett made a motion for Commissioner Moore to assign the Town’s 100 points towards the East Railroad Street project at the TAC Public Hearing. Commissioner Etheridge seconded the motion. The motion carried.

Commissioner Garrett made a motion to table the issue of signs being placed on US 301 directing large trucks to the inside lane. Commissioner Virgil seconded the motion. The motion carried. The Board instructed Mr. Daniels to seek advice from Bob League and the Technical Coordinating Committee.

Commissioner Garrett made a motion to table possible economic development in the Edgecombe Count section of Sharpsburg. Commissioner Etheridge seconded the motion. The Board asked that Mr. Daniels contact the property owner and gather additional information.

Commissioner Etheridge made a motion to table taking action on the restoration of the possible civil war barracks. Commissioner Virgil seconded the motion. The motion carried. The Board asked Mrs. Sullivan to gather additional information on the possibility and resources available for restoring the site.

TOWN MANAGER REPORT

Elton Daniels, Town Manager read his report. (Report Attached)

CITIZEN PETITIONS AND COMPLAINTS

Troy Jenkins – Mr. Jenkins was concerned about the ditches behind his property that need to be cut and cleaned out.

Roscoe Pender – Mr. Pender asked for further clarification on the 5% electric rate increase and the 7% sales tax increase passed on from the State of North Carolina.

Allen Ricks – Mr. Ricks was upset that the Right of Way on Pittman Street had not been mowed.

ADJOURNMENT

Commissioner Collie made a motion to adjourn. Commissioner Virgil seconded the motion. The motion carried.

Date Approved

Mayor

Town Clerk



Manager's Report

Elton Daniels, Town Manager

August, 29, 2014

1. Sharpsburg Community Park

The N.C. Department of Environment and Natural Resources (DENR) has reviewed the Town's accounting documentation for the PARTF- assisted development project at Sharpsburg Town Park and found adequate eligible project costs to match PARTF grant and project was completed in accordance with the project agreement. Therefore, DENR has officially closed out the Town's PARTF acquisition and development project....

The Town is required to operate and maintain the PARTF- assisted facilities for at least 25 years for public use and to use the land in perpetuity of public recreation use only. More information regarding the park project can be found in the "Finance Report".

2. Grass/Trash in Streets

Staff has received a number of complaints with regard to people cutting their grass and blowing the grass into the Town's streets. In addition to the aesthetic/visual issue, it can be a driving hazard as many motor vehicles will swerve around to avoid running over mounds of grass. It could also cause the road to become slicker, especially when a light rain wets the grass. That being said, Staff is in the process of drafting an amendment to the Town's Code of Ordinances, an amendment that would allow Staff to address this issue in the future through the use of code enforcement.

3. Operation Clean Sweep!

Town Staff and volunteers will be participating in the North Carolina Department of Transportation's Biannual Cleanup Drive. Said "litter sweep" will take place September 20th - October 4th. If you would like to participate in Sharpsburg's clean sweep project, please contact Tracy Sullivan, Town Clerk no later than September 17th, 2014. Food and beverages will be served to all those that volunteer.

Briefly:

- Highway Construction Job Fair will be held on Friday, September 5th, 2014 from 10 A.M. to 2 P.M. at OIC Headquarters, located on 402. E. Virginia Street.
- Manager will be attending the ICMA Annual Conference in Charlotte September 14-17.
- NCLM Annual Conference — As a reminder the NCLM Conference will be held October 11-14 in Greensboro. If you have not already done so, please let the Town Clerk know if you plan on attending. Hotel arrangements will be made by September 5th. Spouses are welcome to join you.
- Save the date: 2014 NC Rural Assembly. Thursday, October 30 in Raleigh. The Rural Center's signature event will return this October, with a new name, a new venue and a new strategic action plan for addressing the future of rural economic development. The 2014 N.C. Rural Assembly will be packed with dynamic speakers, thoughtful sessions and the networking and fellowship those events have long been known for.

**Town of Sharpsburg
Application for Appointment to
Boards and Committees**

Name of Board(s) or Committee(s) Interested in Serving on:

PARKS & RECREATION
CHRISTMAS COMMITTEE

Name and Address of Applicant:

DAVID E PARKER JR
127 BARNS SE SHARPSBURG NC 2780

Phone Numbers: (W) (H) (804) 926-6311 (M)

Present Occupation/Employment:

RETIRED

Years of Education: 14

Degrees/Certificates Held: ASSOCIATES

Civic/Fraternal Organizations in Which You are a Member (Note any Offices Held)

List any Boards and/or Committees to Which You Were Appointed to and Currently Serving:

N/A

Boards and/or Committees to Which You Were Appointed and Served on in the Past:

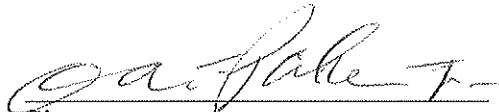
BIBLES, BADGES, BUSINESSMEN
OF NEW HOPE BAPTIST CHURCH

List Your Personal and Professional Reasons for Desiring to Serve on a Town Board and/or Committee:

CHURCH MINISTER, TEACHER
& TRAINER FOR DEPARTMENT
OF CORRECTIONS

List any Professional Skills, Qualifications, or Experiences that may Provide Exceptional Reasons for You to Serve on this Board and/or Committee.

TEACHER FOR DEPARTMENT OF
CORRECTIONS


Signature

8/14/14
Date

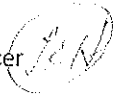
Sullivan 8/19/14
Received by/Date (Town Staff)

**Applicants are Encouraged to Attach a Personal Resume
or any other Material to this Application**



Town of Sharpsburg
FINANCE DEPARTMENT
MONTHLY FINANCIAL REPORT

TO: The Honorable Mayor Randy Weaver and the Town of Sharpsburg Board of Commissioners
Town Manager Elton Daniels

FROM: Lenessa E. Hawkins, CGFO - Finance Officer 

DATE: August 26, 2014

SUBJECT: Financial Report

We are pleased to provide the attached analysis and financial summary report for July 2014 for the following funds:

- 10 General Fund**
- 30 Electric Fund**
- 31 Water and Sewer Fund.**

The information provided is un-audited and therefore subject to change.

- As you are aware, there are several adjustments to be posted at year end and throughout the audit process. Those are yet to be made and will change these preliminary numbers.
- The USDA grant/loan package is included for your review and approval to proceed with applying for funds to finance a pole truck for the Electric Department.
- All PARTF funds have been received. A portion of those funds are available for funding the construction of the boundary fencing at the Sharpsburg Community Park. Once that invoice is paid, this project fund (15) will be closed completely.
- Documentation has been forwarded to Mike Stanley with Flowers and Stanley for the Town's June 30, 2014 audit. The Staff is waiting to schedule their onsite visit. Status reports will be shared monthly and the Finance Officer will check in weekly for progress updates and to offer assistance if needed.
- We continue to work on closing out the Wastewater System Improvement Project and related fund.
- I greatly appreciate your support of my attending the LGFCU's Leading For Results program at UNC School of Government.
- Milestone - Thank you for allowing me to serve the citizens of Sharpsburg for over five (5) years.

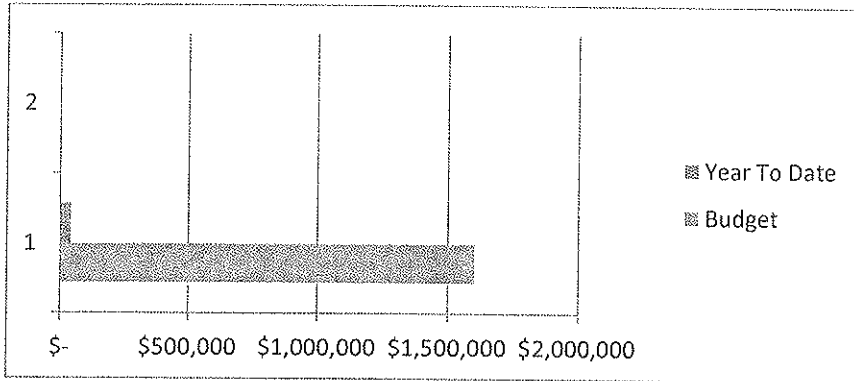
We welcome any questions you may have.

lhawkins@sharpsburgnc.com

General Fund

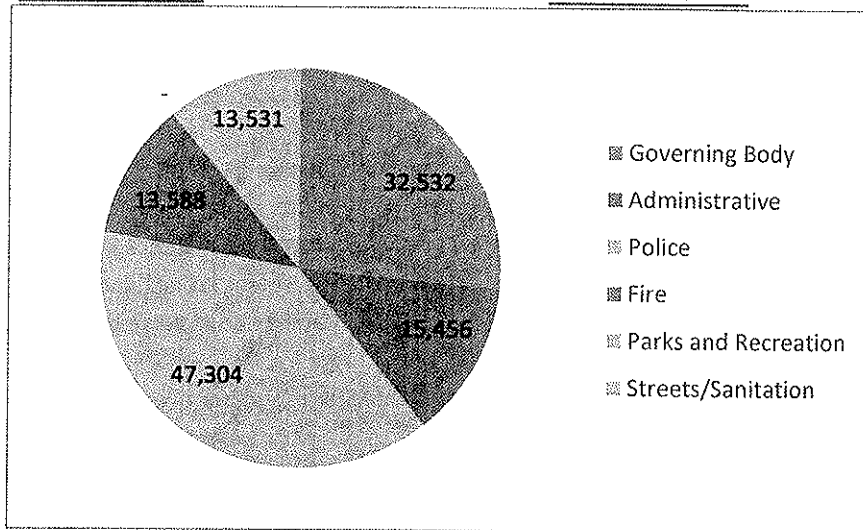
Revenue

Budget \$ 1,603,607
Year To Date \$ 44,011 3%



Expenditures

Budget		YTD	
\$ 126,700	<i>Governing Body</i>	32,532	26%
216,570	<i>Administrative</i>	15,456	7%
610,382	<i>Police</i>	47,304	8%
54,350	<i>Fire</i>	13,588	25%
17,500	<i>Parks and Recreation</i>	-	0%
578,105	<i>Streets/Sanitation</i>	13,531	2%
<u>1,603,607</u>		<u>122,411</u>	<u>8%</u>



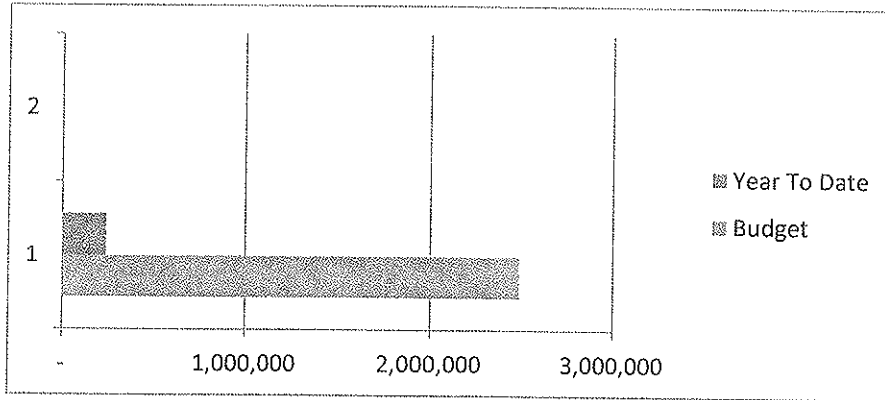
YTD Revenues Over (Under) Expenditures

(78,400.18)

Electric Fund

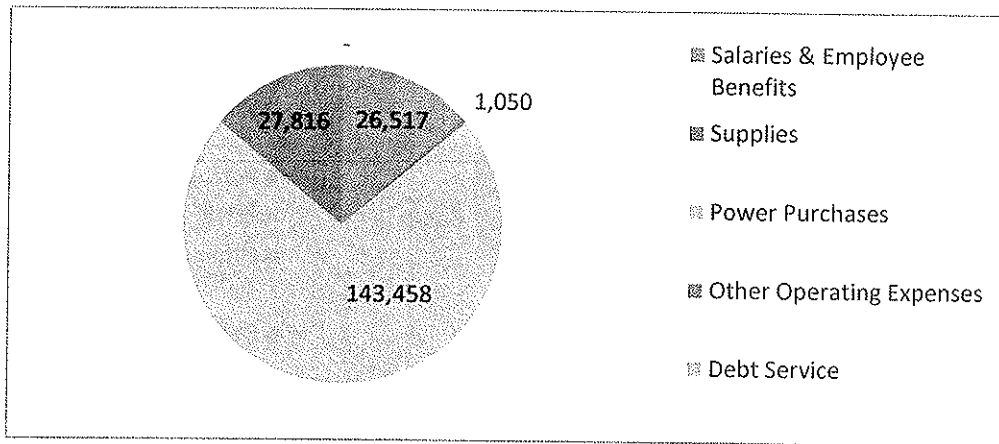
Revenue

Budget	2,488,750	
Year To Date	236,368	9%



Expenditures

Budget		YTD	
\$ 389,150	Salaries & Employee Benefits	26,517	7%
30,000	Supplies	1,050	4%
1,636,200	Power Purchases	143,458	9%
420,176	Other Operating Expenses	27,816	7%
13,224	Debt Service	-	0%
<u>2,488,750</u>		<u>198,841</u>	8%



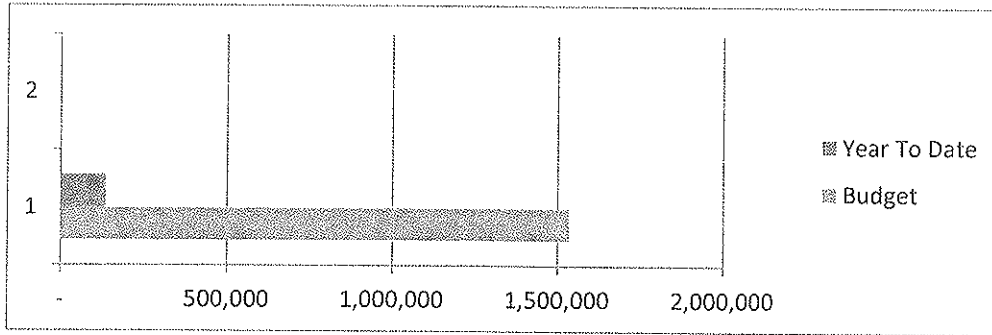
YTD Revenues Over (Under) Expenditures

37,526.76

Water & Sewer Fund

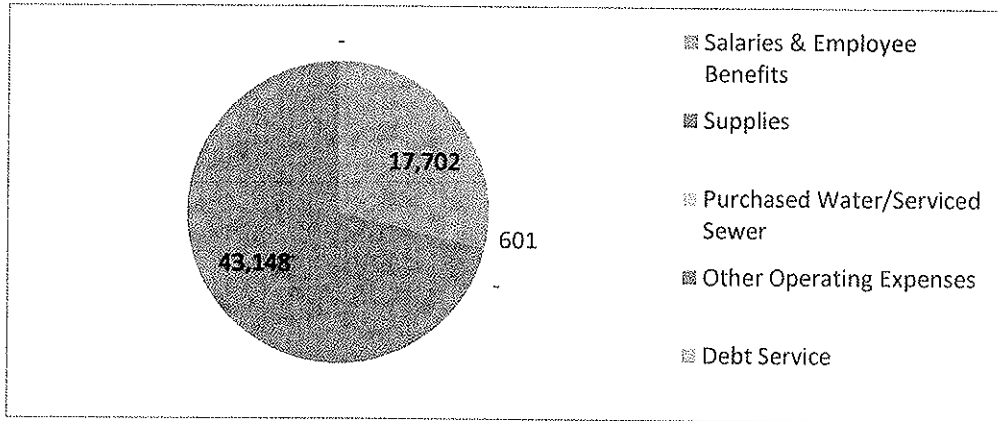
Revenue

Budget	1,535,505	
Year To Date	137,591	9%



Expenditures

Budget		YTD	
\$ 247,750	Salaries & Employee Benefits	17,702	7%
35,000	Supplies	601	2%
740,000	Purchased Water/Service Sewer	-	0%
382,755	Other Operating Expenses	43,148	11%
130,000	Debt Service	-	0%
<u>1,535,505</u>		<u>61,451</u>	<u>4%</u>



YTD Revenues Over (Under) Expenditures

76,140.31

Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014

GENERAL FUND

Revenues

<u>Account #</u>	<u>Account Description</u>	<u>Estimated Revenue</u>	<u>Activity this Period</u>	<u>Revenue Year to Date</u>
10-301-2013	2013 TAXES	10,000.00	0.00	
10-301-2014	2014 TAXES	422,745.00	12.58	0.00
10-317-0000	INTEREST & PENALTIES ON TAXES	5,500.00	0.00	12.58
10-319-0000	TOWN VEHICLE TAX	5,500.00	0.00	0.00
10-325-0000	BUSINESS LICENSE	6,575.00	797.70	0.00
10-328-0000	INTEREST ON CHK ACCT	1,100.00	104.33	797.70
10-332-0000	COURT COSTS, FACILITY FEE	400.00	31.50	104.33
10-334-0000	BLDG INSP FEES & PERMITS	1,200.00	200.00	31.50
10-335-0000	MISCELLANEOUS REVENUE	4,000.00	868.25	200.00
10-337-0000	UTILITY FRANCHISE TAX	89,860.00	0.00	868.25
10-340-0000	SOLID WASTE DISPOSAL TAX	1,560.00	0.00	0.00
10-341-0000	BEER & WINE TAX	9,135.00	0.00	0.00
10-343-0000	POWELL BILL ALLOCATION	59,101.00	0.00	0.00
10-345-0000	LOCAL OPTION SALES TAX	283,815.00	19,472.78	0.00
10-347-0000	ABC PROFITS	7,000.00	0.00	19,472.78
10-348-0000	GARBAGE COLLECTION	190,000.00	16,100.00	0.00
10-349-0000	RECYCLING FEE COLLECTIONS	77,200.00	6,424.00	16,100.00
10-356-0000	ATTACHMENT FEES	7,420.00	0.00	6,424.00
10-362-0000	RENTS AND ROYALTIES	8,400.00	0.00	0.00
10-376-0000	PENALTIES	16,000.00	0.00	0.00
10-397-2000	APPROP UNDESIGNATED FUND BAL	177,096.00	0.00	0.00
10-397-3000	APPROPRIATION FROM UTILITY	110,000.00	0.00	0.00
10-397-6000	APPROPRIATION FROM WATER/SEWER	110,000.00	0.00	0.00
Total Revenues GENERAL FUND		1,603,607.00	44,011.14	44,011.14

GENERAL FUND

Expenditures

<u>Account#</u>	<u>Account Description</u>	<u>Approp Amount</u>	<u>Activity this Period</u>	<u>Expenditure Year to Date</u>
Department 10-410	GOVERNING BODY			
10-410-0100	BD FEES/TRV STIPEND	13,500.00	1,125.00	1,125.00
10-410-0200	BAD DEBT EXPENSE	1,500.00	0.00	0.00
10-410-0300	TAX COLLECTION FEES	8,500.00	0.00	0.00
10-410-0400	LEGAL AND ACCOUNTING	5,000.00	0.00	0.00
10-410-0401	CODIFICATION OF THE TOWN CODE	5,000.00	0.00	0.00
10-410-0500	FICA TAX EXPENSE	1,200.00	86.08	0.00
10-410-1201	COMPUTER EQUIPMENT	500.00	0.00	86.08
10-410-1250	WEBSITE	5,000.00	0.00	0.00
10-410-4500	OUTSIDE ADMIN SERV	30,000.00	783.72	0.00
10-410-5400	GENERAL INSURANCE	40,000.00	30,421.63	783.72
10-410-5700	MISCELLANEOUS	1,500.00	116.00	30,421.63
10-410-5900	Non Profit Funding	2,500.00	0.00	116.00
10-410-7500	TRAVEL & TRAINING	4,000.00	0.00	0.00
10-410-7550	BOARD RETREAT	3,500.00	0.00	0.00
10-410-8500	CAPITAL OUTLAY-TOWN HALL	5,000.00	0.00	0.00
Total Exp.10-410	GOVERNING BODY	126,700.00	32,532.43	32,532.43
Department 10-420	ADMINISTRATIVE			
10-420-0200	ADMINISTRATOR WAGES	45,000.00	3,403.84	3,403.84
10-420-0201	CLERK WAGES	37,000.00	2,432.27	2,432.27
10-420-0202	FINANCE OFFICER WAGES	25,000.00	1,731.75	1,731.75

Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014

GENERAL FUND

Expenditures

<u>Account#</u>	<u>Account Description</u>	<u>Approp Amount</u>	<u>Activity this Period</u>	<u>Expenditure Year to Date</u>
10-420-0209	LONGEVITY PAY	750.00	0.00	0.00
10-420-0500	FICA TAX EXPENSE	8,500.00	577.06	577.06
10-420-0600	EMPLOYEE INSURANCE	10,000.00	808.22	808.22
10-420-0601	UNEMPLOYMENT INSURAN	1,300.00	0.00	0.00
10-420-1100	POSTAGE	1,500.00	235.75	235.75
10-420-1200	TELEPHONE	2,000.00	77.40	77.40
10-420-3200	OFFICE SUPPLIES	5,500.00	398.28	398.28
10-420-3400	FUEL OIL	2,000.00	0.00	0.00
10-420-3550	BANK SERVICE CHARGES/FEES	4,000.00	251.21	251.21
10-420-5300	DUES & SUBSCRIPTIONS	3,500.00	2,196.00	2,196.00
10-420-5700	MISCELLANEOUS	1,500.00	48.60	48.60
10-420-6000	RETIREMENT	10,000.00	535.04	535.04
10-420-6700	CONTINGENCY	5,000.00	0.00	0.00
10-420-6800	PLANNING	25,000.00	0.00	0.00
10-420-6900	BUILDING MAINTENANCE	3,000.00	50.00	50.00
10-420-7000	ECONOMIC & COMMUNITY DEVELOPMENT	10,000.00	1,620.00	1,620.00
10-420-7150	MANAGER CAR ALLOWANCE	5,520.00	400.00	400.00
10-420-7200	COMPUTER EQUIP	1,500.00	0.00	0.00
10-420-7300	OFFICE EQUIPMENT	1,000.00	20.00	20.00
10-420-7500	TRAVEL & TRAININC	8,000.00	670.46	670.46
Total Exp.10-420	ADMINISTRATIVE	216,570.00	15,455.88	15,455.88
Department 10-510	POLICE			
10-510-0203	POLICE WAGES	345,000.00	20,003.11	20,003.11
10-510-0204	SECRETARY WAGES	12,000.00	0.00	0.00
10-510-0205	AUXILIARY WAGES	3,000.00	0.00	0.00
10-510-0208	OVERTIME	25,000.00	2,869.39	2,869.39
10-510-0500	FICA TAX EXPENSE	29,450.00	1,651.44	1,651.44
10-510-0600	EMPLOYEE INSURANCE	47,800.00	3,877.97	3,877.97
10-510-0601	UNEMPLOYMENT INSURANCE	25,000.00	0.00	0.00
10-510-1200	TELEPHONE	4,000.00	91.00	91.00
10-510-1600	VEHICLE MAINTENANCE	5,000.00	2,483.89	2,483.89
10-510-3100	GAS AND OIL	26,500.00	0.00	0.00
10-510-3300	SUPPLIES AND MATERIALS	4,000.00	0.00	0.00
10-510-3400	FUEL OIL	850.00	0.00	0.00
10-510-5200	UNIFORMS	4,000.00	0.00	0.00
10-510-5400	FIREARMS	1,000.00	0.00	0.00
10-510-5700	MISCELLANEOUS	3,750.00	98.00	98.00
10-510-5800	RECRUITMENT	2,000.00	0.00	0.00
10-510-6000	RETIREMENT	47,780.00	2,657.56	2,657.56
10-510-6400	EQUIPMENT	3,000.00	0.00	0.00
10-510-6600	COMPUTER	5,000.00	381.95	381.95
10-510-6700	CONTINGENCY	2,500.00	0.00	0.00
10-510-6900	BUILDING MAINTENANCE	2,500.00	25.00	25.00
10-510-7500	TRAVEL & TRAININC	2,500.00	175.00	175.00
10-510-7600	SPECIAL WORKS PROJ	2,000.00	0.00	0.00
10-510-8001	CAPITAL OUTLAY- POLICI	0.00	12,990.03	12,990.03
10-510-9500	PRINCIPAL & INTEREST	6,752.00	0.00	0.00
Total Exp.10-510	POLICE	610,382.00	47,304.34	47,304.34
Department 10-530	FIRE			
10-530-8020	ALLOCATION FIRE DEPT	54,350.00	13,587.50	13,587.50

Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014

GENERAL FUND

Expenditures

<u>Account#</u>	<u>Account Description</u>	<u>Approp Amount</u>	<u>Activity this Period</u>	<u>Expenditure Year to Date</u>
Total Exp.10-530	FIRE	54,350.00	13,587.50	13,587.50
Department 10-540	PARKS & RECREATION			
10-540-1400	CHRISTMAS COMMITTEE	2,000.00	0.00	0.00
10-540-1500	MATERIALS & REPAIRS	3,000.00	0.00	0.00
10-540-2000	IMPROVEMENTS BEASLEY PARK	4,000.00	0.00	0.00
10-540-2200	SUMMER/FALL ACTIVITIES	3,500.00	0.00	0.00
10-540-3000	SHARPSBURG COMMUNITY PARK	5,000.00	0.00	0.00
Total Exp.10-540	PARKS & RECREATION	17,500.00	0.00	0.00
Department 10-560	STREETS/SANITATION			
10-560-0207	LABOR WAGES	110,000.00	7,672.27	7,672.27
10-560-0208	OVERTIME	5,000.00	365.54	365.54
10-560-0209	LONGEVITY PAY	500.00	0.00	0.00
10-560-0500	FICA TAX EXPENSE	8,500.00	599.41	599.41
10-560-0600	EMPLOYEE INSURANCE	20,000.00	1,651.69	1,651.69
10-560-0601	UNEMPLOYMENT INSURANCE	500.00	0.00	0.00
10-560-1200	TELEPHONE	1,500.00	88.62	88.62
10-560-1600	VEHICLE MAINTENANCE	5,000.00	0.00	0.00
10-560-3100	GAS AND OIL	10,000.00	0.00	0.00
10-560-3300	SUPPLIES,CLOTHS,MAT	8,000.00	0.00	0.00
10-560-3500	STREET REPAIR-POWELL BILL	178,180.00	0.00	0.00
10-560-3501	MOORE ST RR PROJECT	1,925.00	1,924.00	1,924.00
10-560-3600	UNIFORMS	3,500.00	57.54	57.54
10-560-4900	GARBAGE DISP/RECY	130,000.00	0.00	0.00
10-560-5000	RECYCLING	40,000.00	0.00	0.00
10-560-5600	STORM RELATED EXPENSES	3,000.00	0.00	0.00
10-560-5700	MISCELLANEOUS	1,500.00	103.83	103.83
10-560-6000	RETIREMENT	9,000.00	568.27	568.27
10-560-6700	CONTINGENCY	1,500.00	0.00	0.00
10-560-6800	MOSQUITO CONTROL	5,000.00	0.00	0.00
10-560-7500	TRAVEL & TRAININC	1,500.00	0.00	0.00
10-560-7600	LAND FILL FEES	1,000.00	0.00	0.00
10-560-7700	YARD WASTE DISPOSAL	3,500.00	500.00	500.00
10-560-8200	OUTSIDE CONTRACTOR SERVICES	2,000.00	0.00	0.00
10-560-8250	STREET SWEEPING CONTRACT	10,000.00	0.00	0.00
10-560-8700	CAP OUTLAY-TRUCK	17,500.00	0.00	0.00
Total Exp.10-560	STREETS/SANITATION	578,105.00	13,531.17	13,531.17
Total Expenditures	GENERAL FUND	1,603,607.00	122,411.32	122,411.32

Fund Balance

521,126.86

Total Revenues

44,011.14

44,011.14

Less Total Expenditures

122,411.32

122,411.32

Net Income

-78,400.18

-78,400.18

New Fund Balance

442,726.68

Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014

SHARPSBURG COMMUNITY PARK PROJECT

Revenues

<u>Account #</u>	<u>Account Description</u>	<u>Estimated Revenue</u>	<u>Activity this Period</u>	<u>Revenue Year to Date</u>
15-399-4400	PARTI GRANT FUNDS	88,200.00	2,384.57	87,868.00
15-498-4300	PARTI GRANT TRANSFER	51,500.00	0.00	51,500.00
15-498-4301	(LAND) DONATION	60,200.00	0.00	60,200.00
Total Revenues SHARPSBURG COMMUNITY PARK PROJECT		199,900.00	2,384.57	199,568.00

SHARPSBURG COMMUNITY PARK PROJECT

Expenditures

<u>Account#</u>	<u>Account Description</u>	<u>Approp Amount</u>	<u>Activity this Period</u>	<u>Expenditure Year to Date</u>
Department 15-750	PARK CONSTRUCTION			
15-750-4000	LAND ACQUISITION	60,200.00	0.00	60,200.00
15-750-6700	CONTINGENCY	1,070.00	0.00	0.00
15-750-8200	TECHNICAL SERVICES & FEES	10,800.00	0.00	9,994.45
15-750-9670	CONSTRUCTION	127,830.00	0.00	126,988.98
Total Exp.15-750 PARK CONSTRUCTION		199,900.00	0.00	197,183.43
Total Expenditures SHARPSBURG COMMUNITY PARK PROJECT		199,900.00	0.00	197,183.43

Fund Balance

0.00

Total Revenues

2,384.57

199,568.00

Less Total Expenditures

0.00

197,183.43

Net Income

2,384.57

2,384.57

New Fund Balance

2,384.57

Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014

ELECTRIC FUND

Revenues

<u>Account #</u>	<u>Account Description</u>	<u>Estimated Revenue</u>	<u>Activity this Period</u>	<u>Revenue Year to Date</u>
30-328-0000	INTEREST ON CD'S/CHECKING	1,700.00	168.28	168.28
30-335-0000	MISCELLANEOUS REVENUE	50.00	0.00	0.00
30-371-0000	ELECTRICAL CHARGES INCOME	2,450,000.00	232,167.28	232,167.28
30-372-0000	TEMPORARY SERVICE FEES	0.00	87.50	87.50
30-373-0000	CONNECTION FEES	2,000.00	250.00	250.00
30-376-0000	PENALTY FEES	35,000.00	3,694.57	3,694.57
Total Revenues ELECTRIC FUND		2,488,750.00	236,367.63	236,367.63

ELECTRIC FUND

Expenditures

<u>Account#</u>	<u>Account Description</u>	<u>Approp Amount</u>	<u>Activity this Period</u>	<u>Expenditure Year to Date</u>
Department 30-832	ELECTRIC			
30-832-0100	BD FEES/TRV STIPEND	6,750.00	562.50	562.50
30-832-0110	BAD DEBT EXPENSE	5,000.00	0.00	0.00
30-832-0200	ADMINISTRATOR WAGES	23,000.00	1,701.93	1,701.93
30-832-0201	CLERK WAGES	55,000.00	3,514.59	3,514.59
30-832-0202	FINANCE OFFICER WAGES	24,000.00	1,608.04	1,608.04
30-832-0207	LABOR WAGES	185,000.00	12,866.28	12,866.28
30-832-0208	OVERTIME	15,000.00	461.09	461.09
30-832-0209	LONGEVITY PAY	1,600.00	0.00	0.00
30-832-0400	LEGAL AND ACCOUNTING	15,000.00	0.00	0.00
30-832-0500	FICA TAX EXPENSE	24,000.00	1,525.94	1,525.94
30-832-0600	EMPLOYEE INSURANCE	30,000.00	2,852.17	2,852.17
30-832-0601	UNEMPLOYMENT INSURANCE	800.00	0.00	0.00
30-832-1100	POSTAGE	4,200.00	753.50	753.50
30-832-1200	TELEPHONE	3,500.00	198.91	198.91
30-832-1600	VEHICLE MAINTENANCE	5,000.00	25.00	25.00
30-832-3100	GAS AND OIL	15,000.00	0.00	0.00
30-832-3200	OFFICE SUPPLIES	3,000.00	0.00	0.00
30-832-3300	SUPPLIES AND MATERIALS	30,000.00	1,050.02	1,050.02
30-832-3550	BANK SERVICE CHARGES/FEES	5,000.00	502.43	502.43
30-832-3600	UNIFORMS	5,000.00	80.70	80.70
30-832-4500	OUTSIDE ADMIN SERV	30,000.00	1,457.45	1,457.45
30-832-4800	PURCHASE OF POWER	1,636,200.00	143,458.30	143,458.30
30-832-5300	DUES & SUBSCRIPTIONS	1,500.00	909.00	909.00
30-832-5400	GENERAL INSURANCE	30,000.00	18,998.88	18,998.88
30-832-5600	STORM RELATED EXPENSES	2,500.00	0.00	0.00
30-832-5700	MISCELLANEOUS	1,500.00	160.53	160.53
30-832-6000	RETIREMENT	24,000.00	1,424.77	1,424.77
30-832-6700	CONTINGENCY	11,476.00	0.00	0.00
30-832-6900	BUILDING MAINTENANCE	5,000.00	0.00	0.00
30-832-7200	CARINA METER LEASE	17,000.00	0.00	0.00
30-832-7300	OFFICE EQUIPMENT	2,500.00	20.00	20.00
30-832-7500	TRAVEL & TRAINING	2,000.00	0.00	0.00
30-832-7695	REIMBURSEMENT GF ADMIN COST	110,000.00	0.00	0.00
30-832-8000	ELECT SALES TAX	56,000.00	4,083.84	4,083.84
30-832-8200	OUTSIDE CONTRACTOR SERV	10,000.00	0.00	0.00
30-832-8500	CAPITAL OUTLAY EQUIPMENT	30,000.00	0.00	0.00
30-832-8700	CAPITAL OUTLAY TRUCK	25,000.00	0.00	0.00
30-832-9500	BOND/PRINCIPAL/INTR	13,224.00	0.00	0.00

**Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014**

ELECTRIC FUND

Expenditures

<u>Account#</u>	<u>Account Description</u>	<u>Approp Amount</u>	<u>Activity this Period</u>	<u>Expenditure Year to Date</u>
30-832-9600	SUBSTATION MAINTENANCE	25,000.00	625.00	625.00
Total Exp30-832	ELECTRIC	2,488,750.00	198,840.87	198,840.87
Total Expenditures	ELECTRIC FUND	2,488,750.00	198,840.87	198,840.87

Fund Balance		1,977,437.87
Total Revenues	236,367.63	236,367.63
Less Total Expenditures	198,840.87	198,840.87
Net Income	37,526.76	37,526.76
New Fund Balance		2,014,964.63

Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014

WATER & SEWER FUND

Revenues

<u>Account #</u>	<u>Account Description</u>	<u>Estimated Revenue</u>	<u>Activity this Period</u>	<u>Revenue Year to Date</u>
31-328-0000	INTEREST EARNED ON CDs/CHECKING	1,000.00	63.95	63.95
31-335-0000	MISCELLANEOUS REVENUE	500.00	25.00	25.00
31-340-0000	INTEREST ON INVESTMENTS	5.00	0.00	0.00
31-371-0000	CHARGES FOR WATER & SEWER	1,499,000.00	133,765.46	133,765.46
31-375-0000	CONNECTION FEES	0.00	42.50	42.50
31-376-0000	PENALTY FEES	35,000.00	3,694.40	3,694.40
Total Revenues WATER & SEWER FUND		1,535,505.00	137,591.31	137,591.31

WATER & SEWER FUND

Expenditures

<u>Account#</u>	<u>Account Description</u>	<u>Approp Amount</u>	<u>Activity this Period</u>	<u>Expenditure Year to Date</u>
Department 31-832	WATER AND SEWER			
31-832-0100	BD FEES/TRV STIPEND	6,750.00	562.50	562.50
31-832-0200	ADMINISTRATOR WAGES	23,000.00	1,701.90	1,701.90
31-832-0201	CLERK WAGES	55,000.00	3,514.58	3,514.58
31-832-0202	FINANCE OFFICER WAGES	23,000.00	1,608.05	1,608.05
31-832-0207	LABOR WAGES	80,000.00	5,634.46	5,634.46
31-832-0208	OVERTIME	10,000.00	644.54	644.54
31-832-0209	LONGEVITY PAY	900.00	0.00	0.00
31-832-0400	LEGAL AND ACCOUNTING	10,000.00	0.00	0.00
31-832-0500	FICA TAX EXPENSE	15,000.00	1,020.39	1,020.39
31-832-0600	EMPLOYEE INSURANCE	20,000.00	2,088.98	2,088.98
31-832-0601	UNEMPLOYMENT INSURANCE	900.00	0.00	0.00
31-832-1100	POSTAGE	4,000.00	753.51	753.51
31-832-1200	TELEPHONE	3,500.00	183.02	183.02
31-832-1600	VEHICLE MAINTENANCE	5,000.00	475.43	475.43
31-832-3100	GAS AND OIL	9,000.00	0.00	0.00
31-832-3200	OFFICE SUPPLIES	4,000.00	0.00	0.00
31-832-3300	SUPPLIES AND MATERIALS	35,000.00	601.21	601.21
31-832-3400	FUEL OIL	3,000.00	0.00	0.00
31-832-3550	BANK SERVICE CHARGES/FEES	4,000.00	502.42	502.42
31-832-3600	UNIFORMS	3,800.00	88.52	88.52
31-832-3800	METER CHANGE OUT PROGRAM	7,500.00	0.00	0.00
31-832-4500	OUTSIDE ADMIN SERV	22,000.00	1,457.45	1,457.45
31-832-4600	PURCH POWER-BOOSTER	15,000.00	0.00	0.00
31-832-4700	PUMP STATIONS MISC	3,000.00	0.00	0.00
31-832-4702	PUMP STATION POWER	6,000.00	0.00	0.00
31-832-4704	PUMP STATION REPAIRS	6,000.00	0.00	0.00
31-832-4810	PURCHASE WATER	240,000.00	0.00	0.00
31-832-4811	PURCHASE SEWER	500,000.00	0.00	0.00
31-832-5100	ENGINEERING FEES	7,500.00	0.00	0.00
31-832-5300	DUES & SUBSCRIPTIONS	4,500.00	1,284.00	1,284.00
31-832-5400	GENERAL INSURANCE	32,000.00	17,768.58	17,768.58
31-832-5700	MISCELLANEOUS	4,000.00	135.04	135.04
31-832-5701	Bad Debt Expense	2,500.00	0.00	0.00
31-832-6000	RETIREMENT	13,200.00	926.42	926.42
31-832-6700	CONTINGENCY	34,955.00	0.00	0.00
31-832-6900	BUILDING MAINTENANCE	4,000.00	0.00	0.00
31-832-7300	OFFICE EQUIPMENT	3,000.00	20.00	20.00
31-832-7400	WATER TOWER MAINTENANCE	15,000.00	0.00	0.00

Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014

WATER & SEWER FUND

Expenditures

<u>Account#</u>	<u>Account Description</u>	<u>Approp Amount</u>	<u>Activity this Period</u>	<u>Expenditure Year to Date</u>
31-832-7450	GENERATOR MAINTENANCE	4,500.00	0.00	0.00
31-832-7500	TRAVEL & TRAININC	4,000.00	330.00	330.00
31-832-7695	REIMBURSE GF ADMIN COST	110,000.00	0.00	0.00
31-832-8000	CAPITAL OUTLAY - BOOSTER PUMI	25,000.00	0.00	0.00
31-832-8200	OUTSIDE CONTRACTOR SERVICES	20,000.00	0.00	0.00
31-832-8300	CAPITAL OUTLAY - VEHICLE	0.00	20,000.00	20,000.00
31-832-9000	WATER SAMPLING FEES	6,000.00	150.00	150.00
31-832-9500	BOND/PRINCIPAL/INTR1	130,000.00	0.00	0.00
Total Exp31-832	WATER AND SEWER	1,535,505.00	61,451.00	61,451.00
Total Expenditures	WATER & SEWER FUND	1,535,505.00	61,451.00	61,451.00

Fund Balance

6,649,777.37

Total Revenues

137,591.31

137,591.31

Less Total Expenditures

61,451.00

61,451.00

Net Income

76,140.31

76,140.31

New Fund Balance

6,725,917.68

Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014

PER - REDC GRANT

Revenues

<u>Account #</u>	<u>Account Description</u>	<u>Estimated Revenue</u>	<u>Activity this Period</u>	<u>Revenue Year to Date</u>
72-301-0100	LOCAL CASH MATCH	10,000.00	0.00	0.00
72-310-0000	REDC GRANT	30,000.00	0.00	0.00
Total Revenues PER - REDC GRANT		40,000.00	0.00	0.00

PER - REDC GRANT

Expenditures

<u>Account#</u>	<u>Account Description</u>	<u>Approp Amount</u>	<u>Activity this Period</u>	<u>Expenditure Year to Date</u>
Department 72-832	REDC GRANT			
72-832-0100	ENGINEERING TECH SERV	40,000.00	0.00	0.00
Total Exp.72-832 REDC GRANT		40,000.00	0.00	0.00
Total Expenditures PER - REDC GRANT		40,000.00	0.00	0.00

Fund Balance		0.00
Total Revenues	0.00	0.00
Less Total Expenditures	0.00	0.00
Net Income	0.00	0.00
New Fund Balance		0.00

Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014

WASTEWATER SYSTEM IMPROVEMENT PROJECT

Revenues

<u>Account #</u>	<u>Account Description</u>	<u>Estimated Revenue</u>	<u>Activity this Period</u>	<u>Revenue Year to Date</u>
80-328-0000	INTEREST EARNED	0.00	0.00	200.60
80-377-0000	RURAL DEVELOPMENT GRANT	2,790,000.00	23,765.91	2,777,976.79
80-380-0000	TOWN CONTRIBUTION	20,000.00	0.00	0.00
80-397-0000	RURAL DEVELOPMENT LOAN	412,000.00	0.00	412,000.00
80-399-0000	RURAL CENTER GRANT	1,000,000.00	0.00	757,537.00
80-499-0000	TRANSFER FROM WA/SW FUND	0.00	0.00	20,000.00
Total Revenues	WASTEWATER SYSTEM IMPROVEMENT PROJECT	4,222,000.00	23,765.91	3,967,714.39

WASTEWATER SYSTEM IMPROVEMENT PROJECT

Expenditures

<u>Account#</u>	<u>Account Description</u>	<u>Approp Amount</u>	<u>Activity this Period</u>	<u>Expenditure Year to Date</u>
Department 80-900	WASTEWATER SYSTEM IMPROVEMENT PROJECT			
80-900-0400	LEGAL TOWN ATTORNEY	86,200.00	0.00	86,166.66
80-900-0440	INTEREST	15,000.00	0.00	11,751.58
80-900-0450	LEGAL BOND COUNSEL	10,660.00	0.00	10,629.92
80-900-4500	ADMINISTRATIVE	55,000.00	0.00	46,891.53
80-900-5110	BASIC SERVICES	256,766.00	0.00	244,020.23
80-900-5120	INSPECTIONS	215,656.00	0.00	190,205.27
80-900-5140	EA	12,000.00	0.00	3,600.00
80-900-5150	SURVEY/MAPPING	25,000.00	0.00	10,410.05
80-900-5160	I & I STUDY	20,000.00	0.00	20,000.00
80-900-5170	PUMP STATION MAPPING	9,000.00	0.00	9,000.00
80-900-5180	ARRA REPORTING	6,000.00	0.00	6,000.00
80-900-6400	EQUIPMENT	416,200.00	0.00	334,599.94
80-900-6700	CONTINGENCY	109,305.00	0.00	0.00
80-900-9620	CONTRACT 1	1,601,003.00	13,659.58	1,533,758.65
80-900-9650	CONTRACT 2	1,160,066.00	0.00	1,160,065.09
80-900-9680	CONTRACT 3	196,584.00	0.00	196,584.00
80-900-9699	CONSTRUCTION - MISCELLANEOUS	27,560.00	0.00	93,925.14
Total Exp.80-900	WASTEWATER SYSTEM IM	4,222,000.00	13,659.58	3,957,608.06
Total Expenditures	WASTEWATER SYSTEM IMPROVEMENT PROJECT	4,222,000.00	13,659.58	3,957,608.06

Fund Balance

0.00

Total Revenues

23,765.91

3,967,714.39

Less Total Expenditures

13,659.58

3,957,608.06

Net Income

10,106.33

10,106.33

New Fund Balance

10,106.33

Town Of Sharpsburg
Income Statement
for Period Ending 7/31/2014

Grand Totals:

Fund Balance		9,148,342.10
Total Revenues	444,120.56	4,585,252.47
Less Total Expenditures	396,362.77	4,537,494.68
Net Income	47,757.79	47,757.79
New Fund Balance		9,196,099.89



North Carolina Department of Environment and Natural Resources

Pat McCrory
Governor

John E. Skvarla, III
Secretary

August 1, 2014

Ms. Lenessa Hawkins
Town of Sharpsburg
P O Box 1759
Sharpsburg, North Carolina 27878

RE: Close Out of Sharpsburg Town Park Project
PARTF # 2012-686/DENR # 4469

Dear Ms. Hawkins:

The N.C. Department of Environment and Natural Resources (DENR) has reviewed the town's accounting documentation for the PARTF-assisted development project at Sharpsburg Town Park and found adequate eligible project costs to match the PARTF grant and the project was completed in accordance with the project agreement. Therefore, DENR has officially closed out the town's PARTF acquisition and development project.

In compliance with the town's PARTF agreement (contract), the town is required to operate and maintain the PARTF-assisted facilities for at least 25 years for public use and to use the land in perpetuity of public recreation use only.

Please keep a copy of all accounting records for at least 5 years in case of a field audit by the State Auditor's Office. On July 15th, we requested for DENR Controllers Office to issue a 2nd/Final reimbursement to the town for \$ 13,672. Since the project has been successfully completed, the PARTF office will request for DENR to unencumber the town's remaining PARTF balance of \$332.

If you have any questions, please contact Steve Moler, your regional RRS consultant at (252) 948-3888. We look forward to assisting the city in meeting future parks and recreation needs.

Sincerely,

John C. Poole, Grants Program Manager

cc: Steve Moler, RRS
Traci Rains
Tammy Dodd

