

“Tri-County Hospitality”

The Regular Meeting will be held electronically using Zoom.

Directions for logging in are below.

The public can participate in the meeting using one of the below methods:

1. Join the meeting through Zoom on your computer or cellphone.

Simply click on the following link or type it into your internet browser:

<https://us02web.zoom.us/j/3186917148>

You may also find the clickable link on the Town’s website www.sharpsburgnc.com

Meeting ID: 318 691 7148

If you have not used Zoom before, you are encouraged to download the application from their website at Zoom.us and try it out prior to the meeting. There is no cost associated with the software or attending the meeting.

2. Join the meeting through audio only via telephone.

Simply call: +1 929 205 6099 US

When prompted, enter meeting ID: 318 691 7148 followed by the Pound sign (#).



MAYOR AND BOARD OF COMMISSIONERS

MAYOR ROBERT WILLIAMS

LINDA VIRGIL

MICHAEL HUGHES

DON PATEL

DAVID PRIDE

BEVERLY DAVIS

ADMINISTRATION

TRACY SULLIVAN, TOWN CLERK

MARGE WIECEK, FINANCE OFFICER

BRIAN SULLIVAN, PUBLIC WORKS DIRECTOR

BRIAN PRIDGEN, TOWN ATTORNEY

February 1, 2022

6:00PM



AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

Mayor Williams will lead the Commissioners and those in attendance in reciting the Pledge of Allegiance to the Flag.

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

V. CONSENT AGENDA & REGULAR AGENDA

(Make one motion to approve the consent and regular agenda, which will approve all items listed below)

The Board may by majority vote add items to or subtract items from both the proposed consent and regular agenda. As of this writing, the Administrator understands that the presented consent agenda items are routine and therefore concurs with adopting the presented consent agenda.

1. Approval of:
 - a. January 11, 2022 Regular Meeting Minutes

VI. PETITIONS AND COMMUNICATIONS

If any citizen wishes to address the Town of Sharpsburg Board of Commissioners during the Petitions and Communications segment of the meeting, they may do so by signing up prior to the beginning of the meeting.



The Town Clerk shall provide the sign-up sheet, which lists the name and address. It should be noted that comments shall be limited to three (3) minutes and Board reserves the right not to act on requests first presented this evening.

VII. NEW BUSINESS

- a. Consideration by the Board to approve the purchase order for electric supplies in the amount of \$12,
- b. Consideration by the Board to choose March 4th or March 11th to hold a planning retreat at the GoldenLeaf Retreat Center.

VIII. ADJOURNMENT

SPECIAL NOTICE: Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Tracy Sullivan at 252-446-9441 ext.221 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)

“The Town of Sharpsburg is an equal opportunity provider and employer.”

To file a complaint of discrimination, write to: USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, S.W. Stop 9410, Washington, DC 20250-9410 or call (800)795-3272 (voice) or (202)720-6382.



MINUTES OF THE REGULAR MEETING OF THE SHARPSBURG BOARD OF COMMISSIONERS HELD ELECTRONICALLY VIA ZOOM

January 11, 2022

6:00 PM

Mayor Williams called the meeting to order at 6:11 p.m. Mayor Williams offered the invocation and Mayor Williams led those present in the Pledge of Allegiance. Tracy Sullivan, Town Clerk called the roll.

BOARD MEMBERS PRESENT VIA SIMULTANEOUS COMMUNICATION (ZOOM)

Mayor Williams, Mayor Pro-Tem Pride, Commissioner Davis, Commissioner Hughes, Commissioner Virgil and Commissioner Patel.

All members present joined the meeting by 6:11 p.m. All members were present until the meeting concluded.

APPROVAL OF THE CONSENT & REGULAR AGENDA

Commissioner Davis made a motion to approve the consent and regular agenda with the removal of the Closed Session. Commissioner Pride seconded the motion. The motion carried by a roll call vote of 5 yes – 0 no.

- a. December 7, 2021 Regular Meeting Minutes
- b. December 16 and December 20, 2021 Special Called Meeting Minutes
- c. Budget Amendments 2021-2022-1
- d. Resolution 2022-1 amendment to the Personnel Policy, Section 7. Vacation Leave: Maximum Accumulation.

PETITIONS AND COMMUNICATIONS

None

NEW BUSINESS

- a. Appointment of Mayor Pro-Tem. Commissioner Davis made a motion to appoint David Pride as the Mayor Pro-Tem. Commissioner Virgil seconded the motion. The motion carried by a roll call vote of 5 yes – 0 no.

- b. Assignment of Commissioner Departments. Mayor Williams appointed Commissioner Davis over the Electric Department, Commissioner Hughes over the Water & Sewer Department, Commissioner Pride over the Streets and Sanitation Department, Commissioner Virgil over the Police Department and Commissioner Pater over the Parks and Recreation Department.

- c. Approval of the recommendation from Kevin O'Donnell on the 15% Electric rate increase. Commissioner Virgil made a motion to approve the recommended 15% electric rate increase to be effective on the February 1st billing. Commissioner Hughes seconded the motion. The motion carried by a roll call vote of 5 yes – 0 no.

- d. Approval to rename the Sharpsburg Community Park. Commissioner Davis made a motion to approve renaming the Sharpsburg Community Park located on Jessica Way to Martin Luther King Community Park. Commissioner Virgil seconded the motion. The motion carried by a roll call vote of 5 yes – 0 no.
 Mayor Williams stated that the fraternity his was a member of would be participating in the monitoring and cleaning of the park. He further stated that he would provide the name of his fraternity to the clerk for the record at a later time.

ADJOURNMENT

Commissioner Davis made a motion to adjourn the meeting. Commissioner Hughes seconded the motion. The motion carried by a roll call vote of 5 yes – 0 no.

 Date Approved

 Mayor

 Town Clerk

Purchase Request Form Town of Sharpsburg

Suppliers Name: Wesco Distribution
(new vendors require a W-9 attached)

Date: 1-26-22
Department: Electric

Address: 334 Atkinson St
Clayton, NC 27520

Account # (s): 30-832-3300

Qty	Description	Price	Amount
1000 Ft.	#2 Wire Conch	925.00	\$ 925.00
500 Ft.	#6 Wire Valuta	565.00	\$ 282.50
25	EOI Lum 15	136.00	\$ 3400.00
25	EOI Lum 11	246.00	\$ 6150.00
20	F-Pierce Photo Life eye	16.19	\$ 323.80
50	HPS BC-20 Hotline Clamps	8.47	\$ 423.50
25	Alexia 5/8x10 Bolts	2.44	\$ 61.00
25	HPS 5/8-11x12 Bots	5.18	\$ 129.50
50	TA B WR159 Comp Conn.	.45	\$ 22.50
100	BUK ES2R2R ins se Conn.	.45	\$ 45.00
Tax - 9993.99			
Total of Purchase:			\$12,556.79

DO NOT INCLUDE SALES TAX

Is this item being: (choose one of the following)
Delivered:
Picked Up:

Justification: Need parts for restock. Electric Dept.

Dept. Head Approval: Brian Sells Date: 1-26-2022
Finance Officer Approval: Margaret [Signature] Date: 1/24/2022
Town Administrator Approval: [Signature] Date: _____

Purchase Order #:



WESCO
DISTRIBUTION®

334 ATKINSON STREET
CLAYTON NC 27520

Quotation

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THIS QUOTE AND ANY RESULTING PURCHASE ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS AVAILABLE AT [HTTP://WWW.WESCO.COM/TERMS_AND_CONDITIONS_OF_SALE.PDF](http://www.wesco.com/terms_and_conditions_of_sale.pdf), WHICH TERMS ARE INCORPORATED HEREIN BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS QUOTE IF YOU REQUIRE A PRINTED COPY.

To: TOWN OF SHARPSBURG
110 RAILROAD STREET

SHARPSBURG NC 27878

Date: 01/12/22
Branch: 7884
Project Number: 1-10-21 QUOTE
Project Name
Quoted To:
Date of Your Inquiry: 01/12/22
When ordering please refer to Quotation Number: 988765

Item	Quantity	Catalog Number and Description	Unit Price	U/M	Total Price	Rate of Cash Discount	Shipping Time (Weeks)	Customer Delivery Date
10	1000	WIRE SVC-DROP #2 CONCH XLP 500	925.000	M	925.00	0.00	STOCK	01/21/22
20	500	WIRE SVC-DROP 6 VOLUTA XLP 500	565.000	M	282.50	0.00	1 - 2	01/21/22
30	25	EOI ESUFA015M08B40N700KIU115 LUM	136.000	E	3400.00	0.00	STOCK	01/21/22
40	25	EOI ESUFA013P03240M105FIU1 LUM 11	246.000	E	6150.00	0.00	STOCK	01/21/22
50	20	F-PIERCE ELL-124 X-LNG LIFE PHOTO	16.190	E	323.80	0.00	STOCK	01/21/22
60	50	HPS BC20 #6-2/0 CU HOTLINE CLAMP	8.470	E	423.50	0.00	STOCK	01/21/22
		CHANGED QUANTITY TO MEET STANDARD PACKAGE						
70	25	ALUMA AF9410 5/8X10 OE BOLT	2.440	E	61.00	0.00	STOCK	01/21/22
80	25	HPS 29962 5/8-11X12 OVALEYE BOLT	5.180	E	129.50	0.00	STOCK	01/21/22
90	50	T&B WR159 AL HTYPE COMP CONN 2-6ASC	0.450	E	22.50	0.00	STOCK	01/21/22
100	100	BUR ES2R2R 2-2 ACSR INS SE CONN	0.450	E	45.00	0.00	STOCK	01/21/22
		SUB-TOTAL			11762.80			
		ESTIMATED TAX			793.99			
		TOTAL			12556.79			

F.O.B. Point of Shipment. The prices stated in this offer shall, unless renewed, automatically expire fifteen days (15) from the date of this offer. Prices quoted are subject to adjustment should Duty and Tariff rates change from time of bid/quotation to time of order. WESCO reserves the right to adjust its pricing for Goods affected directly or indirectly by changing duties/tariffs/trade agreements and significant currency fluctuations.
Per: