***“Tri-County Hospitality”***

**MAYOR AND BOARD OF COMMISSIONERS**

MAYOR ROBERT WILLIAMS

LINDA VIRGIL MICHAEL HUGHES

DON PATEL DAVID PRIDE BEVERLY DAVIS

**ADMINISTRATION**

PAULINE ARMSTRONG, TOWN ADMINISTRATOR

TRACY SULLIVAN, TOWN CLERK

MARGE WIECEK, FINANCE OFFICER  
BRIAN SULLIVAN, PUBLIC WORKS DIRECTOR

MICHAEL THOMAS, POLICE CHIEF

BRIAN PRIDGEN, TOWN ATTORNEY

**August 2, 2022**

**6:00PM**

**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**Mayor Williams will lead the Commissioners and those in attendance in reciting the Pledge of Allegiance to the Flag.

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

1. **CONSENT AGENDA & REGULAR AGENDA**

(Make one motion to approve the consent and regular agenda, which will approve all items listed below)The Board may by majority vote add items to or subtract items from both the proposed consent and regular agenda. As of this writing, the Administrator understands that the presented consent agenda items are routine and therefore concurs with adopting the presented consent agenda.

1. Approval of:
2. June 7, 2022 Regular Meeting Minutes
3. June 21, 2022 Special Called Meeting Minutes
4. Adoption of Resolution R-2022-03, Annual Wilson County Tax Settlement for FY 21-22
5. **PETITIONS AND COMMUNICATIONS**

If any citizen wishes to address the Town of Sharpsburg Board of Commissioners during the Petitions and Communications segment of the meeting, they may do so by signing up prior to the beginning of the meeting.

The Town Clerk shall provide the sign-up sheet, which lists the name and address. It should be noted that comments shall be limited to three (3) minutes and Board reserves the right not to act on requests first presented this evening.

1. **NEW BUSINESS**
2. Consideration by the Boar to re-appoint the following Planning Board/Board of Adjustment members for a 3-year term:

* Edward K Taylor – Edgecombe County ETJ
* Andy Davis – Nash County ETJ
* Darrell Barfield, Richard Sykes, Linda Logan, Jacqueline Lauterbach – Sharpsburg at large members
* Cheryl O’Neal and Mary Jackson – Alternate members

1. Consideration by the Board to appoint Allen Bolin to the Planning Board/Board of Adjustment as the Wilson County ETJ member, filling the vacant seat of Marvin Robbins.
2. Consideration by the Board to approve the addition of Pauline Armstrong, Town Administrator as an authorized signature on Town accounts.
3. Consideration by the Board to officially approve the contract amendment with S. Preston Douglas & Associates, LLP for the 20-21 Audit.
4. Consideration by the Board to adopt Resolution R-2022-02 Recognizing Juneteenth as an Observed Sharpsburg Holiday.
5. Consideration by the Board to approve the Parks and Recreation Committee’s recommendation for installation of the existing park equipment in the MLK Community Park.
6. Consideration by the Board to approve the Parks and Recreation Committee’s recommendation on the expenditures of the budget allocation for the Parks and Recreation Budget.
7. Consideration by the Board to authorize the Town Administrator to place Request for Proposals on Janitorial Services for Town Facilities and for Town Website Maintenance Services.
8. Consideration by the Board to approve the recommendation from the Town Administrator to amend the following sections of the Personnel Policy:
9. Amendment to the Adopted Personnel Policy- Tuition Reimbursement- Section
10. Amendment to Adopted Personnel Policy- Revision of Section Non-Exempt Employees
11. Amendment to Adopted Personnel Policy- Revision for Family Medical Leave- Section 17
12. Amendment to Adopted Personnel Policy- Revision of Family Medical Leave- Retention and Continuation of Benefits – Section 18
13. Amendment to Adopted Personnel Policy- Revision of Family Medical Leave- Retention and Continuation of Benefits – Section 19
14. Amendment to Adopted Personnel Policy - Section 10. Use of Town Property and Equipment.
15. Amendment to Adopted Personnel Policy – Section 14. Stand By and Call Back Pay.
16. Amendment to Adopted Personnel Policy- Adding Dress Code Policy
17. Consideration by the Board to discuss plans for a Community Center and installation of sidewalks on Mill Branch Road. Discussion requested and lead by Commissioner Virgil.
18. **ADJOURNMENT**

**SPECIAL NOTICE:** Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Tracy Sullivan at 252-446-9441 ext.221 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)

“The Town of Sharpsburg is an equal opportunity provider and employer.”

To file a complaint of discrimination, write to: USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, S.W. Stop 9410, Washington, DC 20250-9410 or call (800)795-3272 (voice) or (202)720-6382.